



GENERAL POLICY AND STATEMENT

1. It is the policy of this Company to ensure that all reasonable and practicable measures are taken to ensure the health and safety of all its employees, the general public and any other person who may be adversely affected by the Company's operations.
2. It is the duty of all employees to abide by the Company's policy and organisation, to accept and carry out their individual responsibilities to ensure that all work is carried out in a safe manner. An organisation chart indicating lines of responsibility and communication at management, supervisory and operative level is set out in the organisation chart.
3. All employees with specific responsibilities for health and safety must ensure that all legal and statutory requirements are adhered to at all times.
4. The Company carries out many operations where safety must be a prime consideration and where the full satisfaction of legal requirements may not necessarily be sufficient.

Therefore all employees who authorise work to be carried out at any time must ensure that all aspects of health and safety are taken into consideration fully when formulating their instructions.

5. The Company has in force a number of standing instructions regarding site operations, which shall be amended, added to as may be necessary from time to time. These standing instructions on correct and safe methods of working must be known and adhered to by all employees concerned. Training will be carried out on all project sites and Head Office. All site personnel will be inducted via various methods i.e. Tool Box Talks, on Site Induction's. Various on/off site specialists training will be required i.e. First Aid, Scaffold Inspection, Welding, C.I.T.B. plant certificates, etc.
6. The Company will ensure that adequate facilities exist for effective consultation on matters of health and safety between management and employees' representatives in its effort to reduce and control accidents, unsafe or unhealthy situations. As an aid to joint consultation, Safety Committees will be established and maintained on those sites where it is felt there is a need.
7. The Company undertakes to provide such information, instruction and training as is necessary to ensure, so far as is reasonably practicable, the health and safety at work of its employees, and any special needs of i.e. new and expectant mothers and young people.
8. Whilst the Company accepts its prime responsibility for ensuring the health and safety of its employees, it is expected that all employees accept and fulfil their legal duties under sections 7 and 8 of the Health and Safety at Work Act 1974, wherein they are required to:- take reasonable care for their own health and safety and that of others who may be affected by their acts or omissions. They must co-operate with management and any other persons to enable them to comply with statutory requirements imposed on them and **not** to interfere with or misuse anything provided in the interests of health and safety.

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9. The Health and Safety at Work Act 1974, CDM Regulation 2007, Health, Safety and Welfare Regulations 1996, Management Health and Safety at Work Regulations 1999, PPE Regulations 1992, Working at Height Regulations 2005, Control of Vibration of Work Regulations 2005, Lifting Operations and Lifting Equipment Regulations 1998, Display Screen Equipment Regulations 1992, Provision and use of Work Place Equipment Regulations 1998, and any other works/site safety rules must be complied with at all times and all employees should contribute to making the Company work areas as safe as possible.
10. Information in respect of all legal requirements, Approved codes of practice, Company Safety Policy can be obtained from the Head Office or from the Safety Advisor or Safety Supervisors.
11. The policy may be adapted as necessary to ensure compliance with the laws, regulations etc., of the country or area in which the operations are carried out, but any such adaptation must not detract from the stated objectives and principles of this policy.
12. Employees found to be in breach of this policy will be subject to the Disciplinary Procedures operated by the Company. Each case will be judged on the individual circumstances and may lead to the following action(s): -
 - a) Verbal Warning or
 - b) Written Warning or
 - c) Immediate Dismissal, without warning, for acts of Gross Misconduct.
13. The Company will give full support to all those who endeavour to implement and carry out the Company's policy

For and on behalf of Tower and Access Hire Ltd.

Glyn Jarman – Managing Director



Date: 3rd November 2011.